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Spring 2012

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Chesapeake Public Schools



THE STAFF DEVELOPER

Classes and workshops offered through the Department of Staff Development for employees of Chesapeake Public Schools

2011-2012 STAFF TRAINING MODEL



Use the **Table of Contents** for an overview of staff development opportunities.

Training Highlights

- * Brain-Based Learning: Making Your Classroom a More Effective Learning Environment
- * Students with Diverse Learning Needs in the General Education Classroom (ODU)
- * Money Makes the World Go 'Round: Economic Forces in US History
- * Connecting Curriculum, Trade Books, and SMARTBoard Activities
- * Put Yourself in the Driver's Seat Using Data Driven Instruction
- * Bite into Economics Using The Hunger Games and More . . .
- * 9 Essential Skills for the Love and Logic Classroom
- * Managing the Middle: Reaching Gifted Learners
- * Using Resources to Work SMARTer Not HARDer
- * Thinking Maps for the Critical Thinker
- * SMART Magic
- * Technology for Teachers (TCC)
- * Bridging Reading and Writing
- * Web 2.0 for Teachers
- * SMART Table Basics

Use link below to register!

http://intranet.cps.k12.va.us:8080/staff_dev_register/staffdev_home.jsp

See page 34 for details.

REGISTRATION DEADLINE

January 15, 2012 (Classes beginning on or before February 15)

January 30, 2012 (Classes beginning after February 15)

Staff Development Web Page @ www.cpschools.com

This publication advertises 65 class sessions.
Of these classes, 23 sessions are directly related to differentiated instruction and literacy.

The Chesapeake Public School System is an equal educational opportunity school system. The School Board of the City of Chesapeake also adheres to the principles of equal opportunity in employment and, therefore, prohibits discrimination in terms and conditions of employment on the basis of race, sex, national origin, color, religion, age, or disability.

DEPARTMENT OF STAFF DEVELOPMENT

Phone: 547-0914

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Teresa Mizelle, Director of Staff Development

Kellie Goral, Staff Development Administrator

Stephanie Horton, Staff Development Administrator

Amie Seigle, Staff Development Specialist

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Dr. James T. Roberts, Superintendent

*Learning is a treasure that will follow
its owner everywhere.*

--Chinese Proverb

August 24, 2011

Dear Colleague,

During the past decade the school division's multiyear training model has systematically created an instructional climate in which teachers analyze data, promote increased literacy, and differentiate instruction to foster higher levels of achievement for all students. The 2011-2012 training initiative will enable teachers to enhance daily educational experiences for all students through multiple tiers of instruction, intervention, and support. The school division's Enhanced Student and Teacher Assistance Teams (ESTAT) will be utilized to support a tiered instructional model that will address the learning and behavioral needs of students at all levels of instruction.

For the second consecutive year, the citywide Literacy Panel will schedule visits in host schools across the city. In collaborative settings, principals and school-based literacy leaders in neighboring schools will engage in focused dialogue on ways to achieve higher levels of success. Specific attention will be given to each school's lowest reporting categories on the Reading and Writing SOL. Ongoing emphasis will be placed on embedding effective literacy strategies across the content areas.

In continued support of the training initiative, *The Staff Developer* will advertise a variety of workshops and college-credit courses addressing topics such as differentiated instruction, literacy, gifted education, diverse populations, bullying prevention, technology integration, and content standards. All instructional personnel are encouraged to take advantage of these training opportunities.

Based upon test data and other evidence of need, schools will develop annual goals and then provide training for faculty to address identified instructional needs. All school-based training should be included in the staff development portion of the school's *Student Achievement Improvement Plan (SAIP)*. Along with the *SAIP*, each principal will submit a training plan for Monday, January 30 (designated in-service day for all teachers).

Chesapeake's training model is aligned with the priorities of Learning Forward, the national organization for staff development. One of the priorities is to ensure that

Colleague
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educators engage in effective professional learning each day so that all students achieve. This is supported by Virginia's Standards of Quality (SOQ), which require all instructional personnel to participate annually in the school division's professional development program. Teachers should take advantage of every available opportunity to participate in school-based and citywide training that will enhance their professional growth.

We hope the school division's comprehensive training model will meet the professional development needs of your school. If you need additional information, please contact the Department of Staff Development at 547-0914.

Sincerely,

James T. Roberts
Superintendent

Teresa K. Mizelle
Director of Staff Development/Assistant to the Superintendent

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ADD-ON ENDORSEMENT SERIES GIFTED EDUCATION

Course #2 - Models and Strategies for Teaching the Gifted (UVA)

Course Description: Examine and apply educational models and strategies for use with gifted learners. Develop an understanding about implications of the models and strategies and how they can contribute to promoting academic challenge and learner independence.

Prerequisite(s)/Note(s): Four-year undergraduate degree

Location: Greenbrier Middle

Room: 622 and Computer Lab
504

Instructor(s): Linda Robinson

Target Audience: Teachers K-8 (Priority given to teachers pre-selected for this cohort.)

Date(s)/Time(s): February 4, 11, 25; March 10, 17 (8 a.m.-6 p.m.)

Course Number: AEG005-01-12S

Licensure Points: 3 graduate credits = 90 points
Visit the following link for college-credit course information:
<http://www.cpschools.com/departments/Staffdev/CC%20Info.pdf>

Course #4 - Introduction to Curriculum for the Gifted (UVA)

Course Description: Gain an understanding of how to develop learning experiences that are rigorous, concept-based, open-ended, & tied to learners' experiences. Identify effective curriculum and instruction, analyze general vs. gifted curriculum, & explore curriculum design.

Prerequisite(s)/Note(s): Four-year undergraduate degree AND successful completion of Introduction to the Gifted & Talented OR Models & Strategies for Teaching the Gifted AND Differentiating & Managing Instruction for Gifted Learners in the Regular Classroom

Location: Greenbrier Intermediate

Room: Media Center

Instructor(s): Catherine Matthews

Target Audience: Teachers K-8 (Priority given to teachers pre-selected for this cohort.)

Date(s)/Time(s): February 4; March 31 (8 a.m.-5 p.m.); February 7, 16, 28; April 3 (4:30 p.m.-8 p.m.); February 23 (5:30 p.m.-8:30 p.m.) and March 6, 13, 20, 27 (4:30 p.m.-7:30 p.m.)

Course Number: AEG006-01-12S

Licensure Points: 3 graduate credits = 90 points
Visit the following link for college-credit course information:
<http://www.cpschools.com/departments/Staffdev/CC%20Info.pdf>

Gifted Training - CaseNEX (Online Course - Tuition Reimbursement)

Course Description: CaseNEX was founded at UVA to support educators through online courses using a case-based approach. Submit a registration request to learn more about this opportunity. Limited slots available. Tuition reimbursement is available for one pre-approved class.

Prerequisite(s)/Note(s): Four-year undergraduate degree
In order to be eligible for tuition assistance in the form of reimbursement, individuals must successfully complete the course.

Location: Online Course

Room: N/A

Instructor(s): Online Course

Target Audience: Teachers K-8 (Priority given to teachers pre-selected for this cohort.)

Date(s)/Time(s): Varies (Online Course)

Course Number: **AEG007-01-12S**

Licensure Points: 3 graduate credits = 90 points
Visit the following link for college-credit course information:
<http://www.cpschools.com/departments/Staffdev/CC%20Info.pdf>

ADD-ON ENDORSEMENT SERIES LIMITED ENGLISH PROFICIENCY (LEP)

Teaching Reading (Regent)

Course Description: Address reading instruction as well as appropriate ways to promote academic achievement for native speakers and students with limited English proficiency. Examine current issues, policies, research-based reading strategies, and instructional practices.

Prerequisite(s)/Note(s): None

Location: Regent University Communications Building

Room: 105

Instructor(s): Evie Tindall

Target Audience: K-12 teachers and LEP tutors pre-selected for this cohort only

Date(s)/Time(s): February 7, 14, 21, 28; March 6, 13, 20, 27; April 3, 17, 24 (4:45 p.m.-7:45 p.m.)

Course Number: **AEE002-01-12S**

Licensure Points: 3 credits = 90 points
Visit the following link for college-credit course information:
<http://www.cpschools.com/departments/Staffdev/CC%20Info.pdf>

CONTENT AND OTHER INSTRUCTIONAL OPPORTUNITIES FOREIGN LANGUAGE

Spanish in the Classroom (SDE Online Workshop - Tuition Reimbursement)

Course Description: Learn "survival Spanish" beginning with basic pronunciation and simple words. Develop a functional school-day vocabulary, concluding with essential phrases for parent-teacher conferences that foster effective communication.

Prerequisite(s)/Note(s): Tuition assistance in the form of reimbursement is available for one pre-approved online workshop. Upon receipt of registration request, participants will receive further information.

Location: Online Course

Room: N/A

Instructor(s): Online Course

Target Audience: Teachers/Administrators K-12

Date(s)/Time(s): February 15 - April 4, 2012

Course Number: **CIF001-08-12S**

Licensure Points: 24

In order to be eligible for tuition assistance in the form of reimbursement, individuals must pass the final exam to successfully complete the course by April 4, 2012.

CONTENT AND OTHER INSTRUCTIONAL OPPORTUNITIES HEALTH AND PHYSICAL EDUCATION

Heartsaver First Aid, CPR, and AED Training

Course Description: Through lecture, video presentation, and manikin practice, participants learn CPR, use of automated external defibrillator (AED), relief of foreign-body airway obstruction, and basic first aid. American Heart Association First Aid/CPR card may be earned.

Prerequisite(s)/Note(s): None

Location: Greenbrier Middle

Room: 623

Instructor(s): Dianne McCroskey Star Wilson

Target Audience: All Personnel

Date(s)/Time(s): February 25 (8 a.m.-4:30 p.m.)

Course Number: **CIH005-08-12S**

Licensure Points: 8

Heartsaver First Aid, CPR, and AED Training

Course Description: Through lecture, video presentation, and manikin practice, participants learn CPR, use of automated external defibrillator (AED), relief of foreign-body airway obstruction, and basic first aid. American Heart Association First Aid/CPR card may be earned.

Prerequisite(s)/Note(s): None

Location: Greenbrier Middle

Room: 623

Instructor(s): Norma Bergey Michelle Prescott

Target Audience: All Personnel

Date(s)/Time(s): March 24 (8 a.m.-4:30 p.m.)

Course Number: **CIH006-08-12S**

Licensure Points: 8

Heartsaver First Aid, CPR, and AED Training

Course Description: Through lecture, video presentation, and manikin practice, participants learn CPR, use of automated external defibrillator (AED), relief of foreign-body airway obstruction, and basic first aid. American Heart Association First Aid/CPR card may be earned.

Prerequisite(s)/Note(s): None

Location: Greenbrier Middle

Room: 623

Instructor(s): Sandy Phillips Eric Hoyt

Target Audience: All Personnel

Date(s)/Time(s): April 21 (8 a.m.-4:30 p.m.)

Course Number: **CIH007-08-12S**

Licensure Points: 8

CONTENT AND OTHER INSTRUCTIONAL OPPORTUNITIES INSTRUCTION (GENERAL)

Thinking Maps for the Critical Thinker

Course Description: Learn how to integrate Thinking Maps into a full range of instructional activities and lessons. Instructors will use Thinking Maps to promote higher level thinking related to each cognitive domain addressed under the revised Bloom's Taxonomy.

Prerequisite(s)/Note(s): None

Location: Educational Services Center

Room: Computer Lab 120

Instructor(s): Lychellia Cheeks Jacqueline Tate

Target Audience: Teachers K-12

Date(s)/Time(s): March 13, 20 (4:30 p.m.-7:30 p.m.)

Course Number: **CII001-08-12S**

Licensure Points: 6

CONTENT AND OTHER INSTRUCTIONAL OPPORTUNITIES

MATH

Extreme Makeover: 2009 Math Standards, 3-5

Course Description: Make and take activities as we unpack the new math standards with the curriculum framework, model simple yet effective activities and strategies using manipulatives, and share resources that are available to use.

Prerequisite(s)/Note(s): None

Location: Greenbrier Middle

Room: 622

Instructor(s): Sharon Huber

Target Audience: Math Teachers 3-5

Date(s)/Time(s): March 6, 13 (4 p.m.-7 p.m.)

Course Number: CIM003-08-12S

Licensure Points: 6

CONTENT AND OTHER INSTRUCTIONAL OPPORTUNITIES

MISCELLANEOUS

9 Essential Skills for the Love and Logic Classroom

Course Description: Love & Logic Institute provides practical ideas & technologies to help teachers & staff create a positive learning environment with constructive teacher/student interaction. The institute is dedicated to making teaching fun & rewarding with less stress.

Prerequisite(s)/Note(s): None

Location: Great Bridge High

Room: 109

Instructor(s): Linda Johnson

Target Audience: All Instructional Personnel K-12

Date(s)/Time(s): February 8, 15, 22 (4:30 p.m.-6:30 p.m.)

Course Number: CIQ008-08-12S

Licensure Points: 6

AVID Tutorology for Teachers

Course Description: Learn about the AVID tutorial process. Practice enhancing students' abilities to simultaneously work collaboratively & apply higher-order thinking skills.

Prerequisite(s)/Note(s): Upon completion of class, receive AVID Tutorial Support Curriculum Resource Guide with Tutorial Support Activity Guide CD and Tutorial Support Training CD

Location: Greenbrier Middle

Room: Media Classroom

Instructor(s): Melissa Goodwin

Target Audience: Teachers in AVID Schools 6-12

Date(s)/Time(s): February 1, 8, 15 (4:30 p.m.-7:30 p.m.)

Course Number: CIQ009-08-12S

Licensure Points: 9

Bullying: Taking Charge (ASCD Online Workshop - Tuition Reimbursement)

Course Description: Learn critical information on how to establish a strong response to bullying situations. Review the 3 categories of speech not protected by the First Amendment and the 4 key principles that identify successful intervention programs.

Prerequisite(s)/Note(s): Tuition assistance in the form of reimbursement is available for one pre-approved online workshop. Upon receipt of registration request, participants will receive further information.

Location: Online Course

Room: N/A

Instructor(s): Online Course

Target Audience: Teachers/Administrators K-12

Date(s)/Time(s): Varies (Online Course)

Course Number: CIQ010-08-12S

Licensure Points: 20

In order to be eligible for tuition assistance in the form of reimbursement, individuals must successfully complete the course with a grade of "Pass."

Classroom Management: Building Effective Relationships (ASCD Online Workshop - Tuition Reimbursement)

Course Description: Investigate the various facets of classroom management, and lay the foundation for a personal classroom management plan. Build on this foundation by examining the student-teacher relationship, discovering supporting strategies, and more.

Prerequisite(s)/Note(s): Tuition assistance in the form of reimbursement is available for one pre-approved online workshop. Upon receipt of registration request, participants will receive further information.

Location: Online Course

Room: N/A

Instructor(s): Online Course

Target Audience: Teachers/Administrators K-12

Date(s)/Time(s): Varies (Online Course)

Course Number: CIQ011-08-12S

Licensure Points: 20

In order to be eligible for tuition assistance in the form of reimbursement, individuals must successfully complete the course with a grade of "Pass."

If I Only Had the Money . . . Grant Writing Basics

Course Description: Look at grants in a critical way and learn about the 7 common components of the grant proposal, the Letter of Inquiry (LOI), and the grant review process. Participants receive a book titled "Writing the Winning Grant Proposal for Schools."

Prerequisite(s)/Note(s): None

Location: Greenbrier Middle

Room: 624

Instructor(s): Donald Bradford

Target Audience: All Personnel K-12

Date(s)/Time(s): March 15, 22 (4:30 p.m.-7:30 p.m.)

Course Number: **CIQ012-08-12S**

Licensure Points: 6

In Pursuit of National Board Certification

Course Description: This course gives support for National Board candidates as they seek certification and provides networking opportunities with other Chesapeake teachers who are in the same pursuit.

Prerequisite(s)/Note(s): Each participant should have already registered to be a National Board candidate at www.NBPTS.org.

Location: Grassfield Elementary

Room: Media Center and
Computer Lab A104

Instructor(s): Melissa Cofield Stan Hoskin

Target Audience: Teachers Pursuing National Board Certification K-12

Date(s)/Time(s): February 9; March 8 (4:30 p.m.-7 p.m.) and April 19 (4:30 p.m.-6:30 p.m.)

Course Number: **CIQ013-08-12S**

Licensure Points: 7

Making the Connections: Keys to Effective Parent-Teacher Partnerships

Course Description: Course focuses on effective parent-teacher communication for topics such as how to create successful parent-teacher conferences, how to share education concerns with parents, and how to involve parents in their children's learning process.

Prerequisite(s)/Note(s): None

Location: Educational Services Center

Room: Parent Resource Center

Instructor(s): LaEunice Brown

Target Audience: Teachers/School Counselors K-12

Date(s)/Time(s): March 7, 14, 21, 28; April 4 (4:30 p.m.-6:30 p.m.)

Course Number: **CIQ014-08-12S**

Licensure Points: 10

Put Yourself in the Driver's Seat Using Data Driven Instruction (Elementary)

Course Description: This road trip will familiarize teachers with the reporting capabilities of SOLAR. Teachers will have access to their live Benchmark/SOL data to maneuver through reports, analyze data, & develop strategies for remediation & instructional enhancement.

Prerequisite(s)/Note(s): None

Location: Educational Services Center

Room: Computer Lab 120

Instructor(s): Lane Clark

Target Audience: Teachers K-5

Date(s)/Time(s): March 3 (8:30 a.m.-2:30 p.m.)

Course Number: **CIQ015-08-12S**

Licensure Points: 5

Put Yourself in the Driver's Seat Using Data Driven Instruction (Secondary)

Course Description: This road trip will familiarize teachers with the reporting capabilities of SOLAR. Teachers will have access to their live Benchmark/SOL data to maneuver through reports, analyze data, & develop strategies for remediation & instructional enhancement.

Prerequisite(s)/Note(s): None

Location: Educational Services Center

Room: Computer Lab 120

Instructor(s): Deana Otwell

Target Audience: Teachers 6-12

Date(s)/Time(s): April 21 (8:30 a.m.-2:30 p.m.)

Course Number: **CIQ016-08-12S**

Licensure Points: 5

CONTENT AND OTHER INSTRUCTIONAL OPPORTUNITIES SCIENCE

Starlight Lectures (Public Planetarium Programs)

Course Description: These programs are part of the regularly scheduled free public programs. Topics change monthly and offer a variety of general astronomy information. Teachers may earn one licensure point for each monthly topic attended.

Prerequisite(s)/Note(s): Reservations are necessary. Please call 547-0153.
You must attend a minimum of five lectures in order to receive licensure points.
You must notify the instructor of attendance at the conclusion of each program.

Location: Chesapeake Planetarium

Room: Planetarium

Instructor(s): Robert Hitt

Target Audience: All Personnel K-12

Date(s)/Time(s): Thursdays -- February 2012 - January 2013 (8 p.m.-9 p.m.)

Course Number: **CIS004-08-12S**

Licensure Points: 5 minimum to 11 maximum
(The same program topic is offered in July and August; therefore, only one program is eligible for licensure points.)

Why Do We Explore?

Course Description: Learn how to use inquiry- & standards-based lessons as well as online resources to guide classroom inquiries toward important reasons for ocean exploration including climate change, energy, ocean health, & human health.

Prerequisite(s)/Note(s): Participants will receive a stipend, course materials, breakfast, and lunch provided by Nauticus.

Location: Nauticus

Room: To Be Determined

Instructor(s): To Be Determined

Target Audience: Science Teachers 5, 6, 9-12

Date(s)/Time(s): January 28 (8:30 a.m.-4 p.m.)

Course Number: **CIS005-08-12S**

Licensure Points: 7

CONTENT AND OTHER INSTRUCTIONAL OPPORTUNITIES

SOCIAL STUDIES

The American Civil War

Course Description: Analyze aspects of the Civil War by examining topics like events that led to the war, the role of the ironclads, the effect on civilians--especially African Americans, & use of primary sources. SOL: VS.1, VS.7, USI.1, USI.9, USII.3, VUS.1, VUS.7, CE.1

Prerequisite(s)/Note(s): None

Location: The Mariners' Museum

Room: To Be Determined

Instructor(s): To Be Determined

Target Audience: History Teachers 5-8, 11

Date(s)/Time(s): March 24 (9 a.m.-3 p.m.)

Course Number: CIO004-08-12S

Licensure Points: 5

Bite into Economics Using The Hunger Games and More . . .

Course Description: Differentiate & engage students with popular young adult books that are full of economic concepts (market systems, scarcity, supply/demand, & more) to foster discussion. Experience instructional activities & leave with classroom-ready resources & lessons.

Prerequisite(s)/Note(s): None

Location: Greenbrier Middle

Room: 622

Instructor(s): Roxane Edgerton

Target Audience: Civics & Economic/Special Education Teachers 6 and Media/Reading Specialists 6-8

Date(s)/Time(s): February 9, 16 (4:45 p.m.-7:45 p.m.)

Course Number: CIO005-08-12S

Licensure Points: 6

Making History Matter: Developing Historical Thinkers

Course Description: Revolutionize your teaching with research-based primary source strategies to engage students in discussion, reading, writing, & critical thinking. Explore use of historical-based questions and examples to include literature circles & RAFT ideas.

Prerequisite(s)/Note(s): None

Location: Greenbrier Middle

Room: 622

Instructor(s): Roxane Edgerton Keri Lambert

Target Audience: History/Special Education Teachers 4, 5, 7, 8, 11

Date(s)/Time(s): March 1, 8 (4:45 p.m.-7:45 p.m.)

Course Number: CIO006-08-12S

Licensure Points: 6

Money Makes the World Go 'Round: Economic Forces in US History

Course Description: Explore economic themes in US history (i.e., panics, Great Depression, Hamilton vs. Jackson regarding a national bank, the Gilded Age, trusts, creation of the Federal Reserve, currency & gold standard, & more). Classroom-ready lesson plans included.

Prerequisite(s)/Note(s): None

Location: Greenbrier Middle

Room: 623

Instructor(s): Ruth Cookson

Target Audience: USI & USII History/VUS & AP VUS/Economics Teachers

Date(s)/Time(s): March 6, 13 (4:30 p.m.-7:30 p.m.)

Course Number: CIO007-08-12S

Licensure Points: 6

DIFFERENTIATED INSTRUCTION AND LITERACY ENGLISH

6 + 1 Writing Traits

Course Description: 6 + 1 Traits Writing Model is more than an instructional strategy; it is a vocabulary teachers use to describe how good prose looks in different forms. Explore writing research and writing pedagogy, and learn to think deeply about teaching writing.

Prerequisite(s)/Note(s): None

Location: Oscar F. Smith Middle

Room: 406

Instructor(s): Alicia Hall

Target Audience: English Teachers/Reading Specialists 6-8

Date(s)/Time(s): February 21; March 6, 20 (4:30 p.m.-6:30 p.m.)

Course Number: DIE005-08-12S

Licensure Points: 6

Bridging Reading and Writing

Course Description: Use writing within reading and reading within writing to help reach all students! Course includes data-driven instruction based on 5th grade 2011 writing SOL test and best practices with utilizing writing groups to differentiate instruction.

Prerequisite(s)/Note(s): None

Location: Great Bridge Intermediate

Room: 301

Instructor(s): Micheal Ottley

Target Audience: Teachers K-5

Date(s)/Time(s): April 17, 24 (4 p.m.-6:30 p.m.)

Course Number: DIE006-08-12S

Licensure Points: 5

Integrating Literacy Skills Across the Curriculum (Regent)

Course Description: Advance reading & writing skills across subjects & grades with differentiation methods that include following a "Gradual Release of Responsibility Model," multisensory approaches, cognitive strategies, study skills, diverse learning styles, & technology.

Prerequisite(s)/Note(s): Four-year undergraduate degree

Location: Regent University Classroom Building

Room: 203

Instructor(s): Susan Crosland

Target Audience: Full-Time Licensed Teachers K-12

Date(s)/Time(s): March 1, 8, 15, 22, 29 (5 p.m.-7 p.m.)

Course Number: **DIE007-01-12S**

Licensure Points: 1 graduate credit = 30 points
Visit the following link for college-credit course information:
<http://www.cpschools.com/departments/Staffdev/CC%20Info.pdf>

Literacy Strategies: Improving Comprehension (ASCD Online Workshop - Tuition Reimbursement)

Course Description: Learn strategies, synthesize what you learn, & create a program for struggling readers. Learn to address reading difficulties while exploring strategies to improve comprehension. Review sustained silent reading models.

Prerequisite(s)/Note(s): Tuition assistance in the form of reimbursement is available for one pre-approved online workshop. Upon receipt of registration request, participants will receive further information.

Location: Online Course

Room: N/A

Instructor(s): Online Course

Target Audience: Teachers/Administrators K-12

Date(s)/Time(s): Varies (Online Course)

Course Number: **DIE008-08-12S**

Licensure Points: 20
In order to be eligible for tuition assistance in the form of reimbursement, individuals must successfully complete the course with a grade of "Pass."

Response to Intervention: Reading Strategies That Work (SDE Online Workshop - Tuition Reimbursement)

Course Description: Tackle the toughest K-12 literacy problems with RTI tiered interventions that support students at their level. Ensure struggling readers make steady progress with Elkonin Boxes, alphabetic arcs, graphic organizers, and other intervention tools.

Prerequisite(s)/Note(s): Tuition assistance in the form of reimbursement is available for one pre-approved online workshop. Upon receipt of registration request, participants will receive further information.

Location: Online Course

Room: N/A

Instructor(s): Online Course

Target Audience: Teachers/Administrators K-12

Date(s)/Time(s): February 15 - April 4, 2012

Course Number: **DIE009-08-12S**

Licensure Points: 24

In order to be eligible for tuition assistance in the form of reimbursement, individuals must pass the final exam to successfully complete the course by April 4, 2012.

Six Research-Based Literacy Approaches for the Elementary Classroom (ASCD Online Workshop - Tuition Reimbursement)

Course Description: Learn to integrate 6 research-based literacy components into instruction. Demonstrate skills students can imitate by reading aloud to them; use shared reading to teach & model strategic reading; & use guided reading for small group instruction.

Prerequisite(s)/Note(s): Tuition assistance in the form of reimbursement is available for one pre-approved online workshop. Upon receipt of registration request, participants will receive further information.

Location: Online Course

Room: N/A

Instructor(s): Online Course

Target Audience: Teachers/Administrators K-5

Date(s)/Time(s): Varies (Online Course)

Course Number: **DIE010-08-12S**

Licensure Points: 20

In order to be eligible for tuition assistance in the form of reimbursement, individuals must successfully complete the course with a grade of "Pass."

Taking a Closer Look at Reading and Writing in a Balanced Literacy Classroom

Course Description: Instructor shares ideas for teaching comprehension strategies and skills using picture and trade books. Additionally, participants gain ideas to enhance writing objectives which focus on composing, written expression, usage, and mechanics.

Prerequisite(s)/Note(s): None

Location: Greenbrier Middle

Room: 624

Instructor(s): Beth Estill

Target Audience: Teachers 3-5

Date(s)/Time(s): February 6, 13, 27 (4 p.m.-7 p.m.)

Course Number: **DIE011-08-12S**

Licensure Points: 9

Tidewater Writing Project Open Institute: Writing to Learn in All Content Areas

Course Description: Consultants from Tidewater Writing Project (TWP) will introduce writing techniques as well as provide ideas and hands-on experiences for writing in all content areas. Designed specifically to meet the needs of teachers in the Tidewater area.

Prerequisite(s)/Note(s): Lunch will be provided by Tidewater Writing Project.

Location: Old Dominion University Education Building

Room: 150

Instructor(s): Teacher Consultants

Target Audience: Teachers K-12

Date(s)/Time(s): April 21, 28 (9 a.m.-2 p.m.)

Course Number: **DIE012-08-12S**

Licensure Points: 10

DIFFERENTIATED INSTRUCTION AND LITERACY GIFTED EDUCATION

Managing the Middle: Reaching Gifted Learners

Course Description: This course will emphasize gifted characteristics as well as powerful strategies to meet the cognitive & social/emotional needs of gifted middle school students. Broaden your understanding of both gifted middle school students and current research.

Prerequisite(s)/Note(s): None

Location: Greenbrier Middle

Room: 624 and Computer Lab
504

Instructor(s): Ann Harvey Betty Brown-Clemons

Target Audience: Teachers/Counselors/Administrators 6-8

Date(s)/Time(s): February 9, 16 (4:30 p.m.-7:30 p.m.)

Course Number: **DIG001-08-12S**

Licensure Points: 6

DIFFERENTIATED INSTRUCTION AND LITERACY INSTRUCTION (GENERAL)

The Brain: Memory and Learning Strategies (ASCD Online Workshop - Tuition Reimbursement)

Course Description: Learn about the 2 memory systems that have been identified by neuroscience and how certain instructional strategies promote particular types of memory formation. Discover new information about learning, memory, and classroom practices.

Prerequisite(s)/Note(s): Tuition assistance in the form of reimbursement is available for one pre-approved online workshop. Upon receipt of registration request, participants will receive further information.

Location: Online Course

Room: N/A

Instructor(s): Online Course

Target Audience: Teachers/Administrators K-12

Date(s)/Time(s): Varies (Online Course)

Course Number: **DII005-08-12S**

Licensure Points: 20

In order to be eligible for tuition assistance in the form of reimbursement, individuals must successfully complete the course with a grade of "Pass."

Brain-Based Learning: Making Your Classroom a More Effective Learning Environment

Course Description: A variety of brain-based learning research, strategies, & activities designed to promote student achievement will be shared in this "active" class. Explore creative ways to integrate brain-based learning strategies to promote student achievement.

Prerequisite(s)/Note(s): None

Location: Deep Creek Elementary

Room: Media Center

Instructor(s): Chad Triolet

Target Audience: Teachers K-5

Date(s)/Time(s): March 26, 28; April 2, 4 (4 p.m.-5:30 p.m.)

Course Number: **DII006-08-12S**

Licensure Points: 8 (completion of course = 6 and completion of activity = 2)

The Differentiated Instruction and Response to Intervention Connection (SDE Online Workshop - Tuition Reimbursement)

Course Description: Master the basics of DI & RTI to help every child succeed. Explore learning styles, multiple intelligences, motivational factors, & various assessments to be utilized in a child-centered classroom. Case studies and examples will be explored as well.

Prerequisite(s)/Note(s): Tuition assistance in the form of reimbursement is available for one pre-approved online workshop. Upon receipt of registration request, participants will receive further information.

Location: Online Course

Room: N/A

Instructor(s): Online Course

Target Audience: Teachers/Administrators K-12

Date(s)/Time(s): February 15 - April 4, 2012

Course Number: **DII007-08-12S**

Licensure Points: 24

In order to be eligible for tuition assistance in the form of reimbursement, individuals must pass the final exam to successfully complete the course by April 4, 2012.

Differentiated Instruction in the Classroom (SDE Online Workshop - Tuition Reimbursement)

Course Description: Journey through 10 strategies that promote differentiation of instruction & receive sample integration lessons on each strategy. Look at integration across subjects, grade levels, & learning profiles. This course is a must for teachers!

Prerequisite(s)/Note(s): Tuition assistance in the form of reimbursement is available for one pre-approved online workshop. Upon receipt of registration request, participants will receive further information.

Location: Online Course

Room: N/A

Instructor(s): Online Course

Target Audience: Teachers/Administrators K-12

Date(s)/Time(s): February 15 - April 4, 2012

Course Number: **DII008-08-12S**

Licensure Points: 24

In order to be eligible for tuition assistance in the form of reimbursement, individuals must pass the final exam to successfully complete the course by April 4, 2012.

Extremely Interactive Notebook

Course Description: This make-and-take workshop uses History Alive! and research by Marzano & Pickering to offer strategies & activities that support differentiated instruction. Educators will explore how the "extremely" interactive notebook can prepare students for success.

Prerequisite(s)/Note(s): None

Location: Greenbrier Middle

Room: 624

Instructor(s): Linda Dohey

Target Audience: Teachers 4-8

Date(s)/Time(s): March 6, 8 (4:30 p.m.-7:30 p.m.)

Course Number: **DII009-08-12S**

Licensure Points: 6

DIFFERENTIATED INSTRUCTION AND LITERACY TECHNOLOGY

Digital Storytelling (UVA)

Course Description: Educators are introduced to the principles of digital storytelling that can be used in classrooms to encourage writing, problem solving, & creativity. Participants will create digital stories using Movie Maker II and/or Photo Story 3. (Intermediate Level)

Prerequisite(s)/Note(s): Four-year undergraduate degree; knowledge of Microsoft Office; experience browsing the Internet, using e-mail, using PowerPoint, and downloading/saving information and images

Location: Great Bridge Middle

Room: Computer Lab 400

Instructor(s): Cindy Sparks

Target Audience: Full-Time Licensed Teachers/Administrators K-12

Date(s)/Time(s): February 10 (4:30 p.m.-9:30 p.m.) and February 11 (8 a.m.-6:30 p.m.); Project Due: February 22

Course Number: **DIT001-01-12S**

Licensure Points: 1 graduate credit = 30 points
Visit the following link for college-credit course information:
<http://www.cpschools.com/departments/Staffdev/CC%20Info.pdf>

SPECIAL EDUCATION MISCELLANEOUS

Creating the Inclusive Classroom: Strategies for Success (SDE Online Workshop - Tuition Reimbursement)

Course Description: Learn proven strategies to help you reach all students including those with learning disabilities, neurobiological disorders, & physical challenges. Review how these students became a part of the mainstream & how to give them an inclusive-classroom home.

Prerequisite(s)/Note(s): Tuition assistance in the form of reimbursement is available for one pre-approved online workshop. Upon receipt of registration request, participants will receive further information.

Location: Online Course

Room: N/A

Instructor(s): Online Course

Target Audience: Teachers/Administrators K-12

Date(s)/Time(s): February 15 - April 4, 2012

Course Number: **SPQ002-08-12S**

Licensure Points: 24

In order to be eligible for tuition assistance in the form of reimbursement, individuals must pass the final exam to successfully complete the course by April 4, 2012.

Students with Diverse Learning Needs in the General Education Classroom (ODU)

Course Description: General education teachers will become familiar with the legal & educational needs of at-risk & mildly disabled students with a focus on characteristics of students with diverse needs & procedures for effective academic, behavioral, & social integration.

Prerequisite(s)/Note(s): None

Location: Old Dominion University Tri-Cities Center

Room: 2111

Instructor(s): Linda Miller-Dunleavy

Target Audience: Full-Time Licensed General Education Teachers/Administrators K-12

Date(s)/Time(s): February 1, 8, 15, 22, 29; March 14, 21, 28; April 4, 18; May 2 (4:30 p.m.-8:30 p.m.)

Course Number: **SPQ003-01-12S**

Licensure Points: 3 undergraduate credits = 90 points

Visit the following link for college-credit course information:

<http://www.cpschools.com/departments/Staffdev/CC%20Info.pdf>

Teaching Students with Autism: Strategies for Success (SDE Online Workshop - Tuition Reimbursement)

Course Description: Discover the neurobiology of high-functioning autism & Asperger's Syndrome disorders as well as how it affects behavior, learning, & thinking. Create easy, low-budget strategies & develop skills to help affected children succeed in the classroom & beyond.

Prerequisite(s)/Note(s): Tuition assistance in the form of reimbursement is available for one pre-approved online workshop. Upon receipt of registration request, participants will receive further information.

Location: Online Course

Room: N/A

Instructor(s): Online Course

Target Audience: Teachers/Administrators K-12

Date(s)/Time(s): February 15 - April 4, 2012

Course Number: **SPQ004-08-12S**

Licensure Points: 24

In order to be eligible for tuition assistance in the form of reimbursement, individuals must pass the final exam to successfully complete the course by April 4, 2012.

Working Successfully with Learning Disabled Students (SDE Online Workshop - Tuition Reimbursement)

Course Description: Dissect the special education process, from working with individualized education programs to helping students with reading comprehension, math skills, & writing. Learn how to incorporate fun games, modify your classroom, and bring out the best behavior.

Prerequisite(s)/Note(s): Tuition assistance in the form of reimbursement is available for one pre-approved online workshop. Upon receipt of registration request, participants will receive further information.

Location: Online Course

Room: N/A

Instructor(s): Online Course

Target Audience: Teachers/Administrators K-12

Date(s)/Time(s): February 15 - April 4, 2012

Course Number: **SPQ005-08-12S**

Licensure Points: 24

In order to be eligible for tuition assistance in the form of reimbursement, individuals must pass the final exam to successfully complete the course by April 4, 2012.

TECHNOLOGY OPPORTUNITIES

Digital Image Collection, Manipulation, and Integration (UVA)

Course Description: Course covers acquisition and use of digital images in PowerPoint presentations, including use of advanced PowerPoint features and search techniques, use of digital camera, and use of scanner. Project is required at end of course.

Prerequisite(s)/Note(s): Four-year undergraduate degree; experience browsing the Internet, using e-mail, downloading/saving information/images; experience using PowerPoint

Location: Great Bridge Middle

Room: Computer Lab 400

Instructor(s): Cindy Sparks

Target Audience: Full-Time Licensed Teachers/Administrators K-12

Date(s)/Time(s): March 9 (4:30 p.m.-9:30 p.m.) and March 10 (8 a.m.-6:30 p.m.); Project Due: March 21

Course Number: TCT001-01-12S

Licensure Points: 1 graduate credit = 30 points
Visit the following link for college-credit course information:
<http://www.cpschools.com/departments/Staffdev/CC%20Info.pdf>

Simply SMART . . . One Step at a Time

Course Description: Learn about SMARTBoards at a slow pace with plenty of time to practice and become proficient. Participants will create lessons using SMART Recorder, page recording, and many more applications.

Prerequisite(s)/Note(s): None

Location: Educational Services Center

Room: Computer Lab 120

Instructor(s): Adrienne Sawyer

Target Audience: Teachers and Paraprofessionals K-12

Date(s)/Time(s): February 6, 8, 13, 15, 22, 27 (4:30 p.m.-6:30 p.m.)

Course Number: TCT002-08-12S

Licensure Points: 12

SMART Magic

Course Description: Are you ready to kick it up a notch? Are you ready to become a master of the SMARTBoard? Learn all the secrets behind the "magic of SMART." Learn to create the illusions that will wow your students and leave your colleagues asking, "How did you do that?"

Prerequisite(s)/Note(s): Experienced SMART Notebook users

Location: Educational Services Center

Room: Computer Lab 120

Instructor(s): Adrienne Sawyer

Target Audience: Teachers K-12

Date(s)/Time(s): March 5, 7, 12 (4:30 p.m.-6:30 p.m.)

Course Number: TCT003-08-12S

Licensure Points: 6

SMART Table Basics

Course Description: Learn how to create SMART Table lessons and activity packs. Participants will create and share lessons using all components of the SMART Table Toolkit.

Prerequisite(s)/Note(s): None

Location: Camelot Elementary

Room: Computer Lab 21

Instructor(s): Adrienne Sawyer

Target Audience: Teachers and Paraprofessionals Pre-K-2

Date(s)/Time(s): April 16, 18, 23, 25 (4:30 p.m.-6:30 p.m.)

Course Number: **TCT004-08-12S**

Licensure Points: 8

SMARTBoard Game Templates

Course Description: Customize dozens of existing SMARTBoard game templates to match your curriculum needs. Learn to edit game templates in the Lesson Activity Toolkit & create your own games.

Prerequisite(s)/Note(s): Previous experience with SMART Notebook

Location: Grassfield High

Room: Computer Lab 205

Instructor(s): Elizabeth Everett

Target Audience: Teachers K-12

Date(s)/Time(s): February 8, 15 (4:30 p.m.-7:30 p.m.)

Course Number: **TCT005-08-12S**

Licensure Points: 6

SMARTBoard Game Templates

Course Description: Customize dozens of existing SMARTBoard game templates to match your curriculum needs. Learn to edit game templates in the Lesson Activity Toolkit & create your own games.

Prerequisite(s)/Note(s): Previous experience with SMART Notebook

Location: Grassfield High

Room: Computer Lab 205

Instructor(s): Elizabeth Everett

Target Audience: Teachers K-12

Date(s)/Time(s): March 5, 12 (4:30 p.m.-7:30 p.m.)

Course Number: **TCT006-08-12S**

Licensure Points: 6

Technology for Teachers (TCC)

Course Description: Learn a variety of ways to expand the knowledge of students via the use of technology to encourage 21st century learners. Topics will include Movie Maker, Photo Story, SMART Notebook, Web 2.0, and Microsoft Office 2010.

Prerequisite(s)/Note(s): None

Location: Deep Creek High

Room: Computer Lab 605

Instructor(s): Lisa Nicolace

Target Audience: Full-Time Licensed Teachers/Administrators K-12

Date(s)/Time(s): February 27; March 5, 12, 19, 26 (4:30 p.m.-7:30 p.m.)

Course Number: TCT007-01-12S

Licensure Points: 1 undergraduate credit = 30 points
Visit the following link for college-credit course information:
<http://www.cpschools.com/departments/Staffdev/CC%20Info.pdf>

Web 2.0 for Teachers

Course Description: Become familiar with web sites conducive to the K-12 environment. Focus will be on an interactive presentation editor & division-approved blog. Other Web 2.0 tools & Internet safety will be addressed, and time will be provided to create a lesson.

Prerequisite(s)/Note(s): None

Location: Educational Services Center

Room: Computer Lab 120

Instructor(s): GiGi Badawi

Target Audience: Teachers 6-12

Date(s)/Time(s): April 17, 19, 24 (4:30 p.m.-6:30 p.m.)

Course Number: TCT008-08-12S

Licensure Points: 6

TECHNOLOGY OPPORTUNITIES ENGLISH

Connecting Curriculum, Trade Books, and SMARTBoard Activities

Course Description: Learn to effectively teach through student engagement. Utilize strategies by creating lessons that integrate content, trade books, and SMARTBoard. Participants will leave with a CD of lesson plans and corresponding SMARTBoard activities.

Prerequisite(s)/Note(s): None

Location: Georgetown Primary

Room: Media Center

Instructor(s): Amie Seigle

Target Audience: Teachers/Media Specialists K-2

Date(s)/Time(s): March 13, 15, 20 (4:30 p.m.-6:30 p.m.)

Course Number: TCE001-08-12S

Licensure Points: 6

TECHNOLOGY OPPORTUNITIES MATH

Using Resources to Work SMARTer Not HARDer

Course Description: Use the SMARTBoard to support mathematics & work smarter, not harder! Have the time, math, & technology support to create & adapt SMART lessons & other activities to enhance instruction. Leave class with a CD of resources, websites, & shared lessons.

Prerequisite(s)/Note(s): None

Location: Sparrow Road Intermediate

Room: 107

Instructor(s): Sharon Huber Cindy Foster

Target Audience: Teachers K-5

Date(s)/Time(s): March 20, 27 (4 p.m.-7 p.m.)

Course Number: TCM001-08-12S

Licensure Points: 6

TECHNOLOGY OPPORTUNITIES MICROSOFT INFORMATION TECHNOLOGY ACADEMY (MS-ITA)

Intermediate Skills in Microsoft Access 2010

Course Description: Learn to create, modify, and locate information in a Microsoft Access 2010 database.

Prerequisite(s)/Note(s): Microsoft Office 2010 must be installed on your computer in order to complete the lab portion of this course.

Location: Online Course

Room: N/A

Instructor(s): Jackie Moore

Target Audience: Licensed and Classified Personnel

Date(s)/Time(s): February 2 (Introductory Session 4:30 p.m.-6 p.m. at Educational Services Center, Computer Lab 120);
February 2 - April 27, 2012 (Online Course)

Course Number: TCT009-08-12S

Licensure Points: 8
See Microsoft Information Technology Academy (MS-ITA) page for more information.

Intermediate Skills in Microsoft Excel 2010

Course Description: Learn to manage workbooks in Excel 2010.

Prerequisite(s)/Note(s): Microsoft Office 2010 must be installed on your computer in order to complete the lab portion of this course.

Location: Online Course

Room: N/A

Instructor(s): Jackie Moore

Target Audience: Licensed and Classified Personnel

Date(s)/Time(s): February 2 (Introductory Session 4:30 p.m.-6 p.m. at Educational Services Center, Computer Lab 120);
February 2 - April 27, 2012 (Online Course)

Course Number: **TCT010-08-12S**

Licensure Points: 8
See Microsoft Information Technology Academy (MS-ITA) page for more information.

Intermediate Skills in Microsoft PowerPoint 2010

Course Description: Learn to use Microsoft PowerPoint 2010 interface, commands, and features to create, enhance, and deliver publications.

Prerequisite(s)/Note(s): Microsoft Office 2010 must be installed on your computer in order to complete the lab portion of this course.

Location: Online Course

Room: N/A

Instructor(s): Jackie Moore

Target Audience: Licensed and Classified Personnel

Date(s)/Time(s): February 2 (Introductory Session 4:30 p.m.-6 p.m. at Educational Services Center, Computer Lab 120);
February 2 - April 27, 2012 (Online Course)

Course Number: **TCT011-08-12S**

Licensure Points: 8
See Microsoft Information Technology Academy (MS-ITA) page for more information.

Intermediate Skills in Microsoft Word 2010

Course Description: Learn the skills and knowledge required to enhance, share, and customize Word 2010 documents.

Prerequisite(s)/Note(s): Microsoft Office 2010 must be installed on your computer in order to complete the lab portion of this course.

Location: Online Course

Room: N/A

Instructor(s): Jackie Moore

Target Audience: Licensed and Classified Personnel

Date(s)/Time(s): February 2 (Introductory Session 4:30 p.m.-6 p.m. at Educational Services Center, Computer Lab 120);
February 2 - April 27, 2012 (Online Course)

Course Number: **TCT012-08-12S**

Licensure Points: 8
See Microsoft Information Technology Academy (MS-ITA) page for more information.

Microsoft Access 2010: Beginner Skills and What's New

Course Description: Learn to use Microsoft Access 2010 to create, manage, and share databases.

Prerequisite(s)/Note(s): Course consists of "Beginner Skills" and "What's New." Both must be completed to receive licensure points.
Microsoft Office 2010 must be installed on your computer in order to complete the lab portion of this course.

Location: Online Course

Room: N/A

Instructor(s): Jackie Moore

Target Audience: Licensed and Classified Personnel

Date(s)/Time(s): February 2 (Introductory Session 4:30 p.m.-6 p.m. at Educational Services Center, Computer Lab 120);
February 2 - April 27, 2012 (Online Course)

Course Number: **TCT013-08-12S**

Licensure Points: 10
See Microsoft Information Technology Academy (MS-ITA) page for more information.

Microsoft Excel 2010: Beginner Skills and What's New

Course Description: Learn to use the Microsoft Excel 2010 interface, commands, and features to present, analyze, and manipulate various types of data as well as to effectively manage files and control data within the files.

Prerequisite(s)/Note(s): Course consists of "Beginner Skills" and "What's New." Both must be completed to receive licensure points.
Microsoft Office 2010 must be installed on your computer in order to complete the lab portion of this course.

Location: Online Course

Room: N/A

Instructor(s): Jackie Moore

Target Audience: Licensed and Classified Personnel

Date(s)/Time(s): February 2 (Introductory Session 4:30 p.m.-6 p.m. at Educational Services Center, Computer Lab 120);
February 2 - April 27, 2012 (Online Course)

Course Number: **TCT014-08-12S**

Licensure Points: 10
See Microsoft Information Technology Academy (MS-ITA) page for more information.

Microsoft Outlook 2010: Beginner Skills and What's New

Course Description: Learn to use the new and improved features of Microsoft Outlook 2010 to efficiently communicate with others, organize and locate information, and schedule meetings, as well as manage calendars, schedules, and task lists.

Prerequisite(s)/Note(s): Course consists of "Beginner Skills" and "What's New." Both must be completed to receive licensure points.
Microsoft Office 2010 must be installed on your computer in order to complete the lab portion of this course.

Location: Online Course

Room: N/A

Instructor(s): Jackie Moore

Target Audience: Licensed and Classified Personnel

Date(s)/Time(s): February 2 (Introductory Session 4:30 p.m.-6 p.m. at Educational Services Center, Computer Lab 120);
February 2 - April 27, 2012 (Online Course)

Course Number: **TCT015-08-12S**

Licensure Points: 10
See Microsoft Information Technology Academy (MS-ITA) page for more information.

Microsoft PowerPoint 2010: Beginner Skills and What's New

Course Description: Learn to use the new and improved Microsoft PowerPoint 2010 interface, commands, and features to efficiently create, assess, enhance, and deliver presentations.

Prerequisite(s)/Note(s): Course consists of "Beginner Skills" and "What's New." Both must be completed to receive licensure points.
Microsoft Office 2010 must be installed on your computer in order to complete the lab portion of this course.

Location: Online Course

Room: N/A

Instructor(s): Jackie Moore

Target Audience: Licensed and Classified Personnel

Date(s)/Time(s): February 2 (Introductory Session 4:30 p.m.-6 p.m. at Educational Services Center, Computer Lab 120);
February 2 - April 27, 2012 (Online Course)

Course Number: **TCT016-08-12S**

Licensure Points: 10
See Microsoft Information Technology Academy (MS-ITA) page for more information.

Microsoft Publisher 2010: Beginner Skills and What's New

Course Description: Learn to use the features of Microsoft Publisher 2010 to create, print, and distribute high-quality publications.

Prerequisite(s)/Note(s): Course consists of "Beginner Skills" and "What's New." Both must be completed to receive licensure points.
Microsoft Office 2010 must be installed on your computer in order to complete the lab portion of this course.

Location: Online Course

Room: N/A

Instructor(s): Jackie Moore

Target Audience: Licensed and Classified Personnel

Date(s)/Time(s): February 2 (Introductory Session 4:30 p.m.-6 p.m. at Educational Services Center, Computer Lab 120);
February 2 - April 27, 2012 (Online Course)

Course Number: **TCT017-08-12S**

Licensure Points: 10
See Microsoft Information Technology Academy (MS-ITA) page for more information.

Microsoft Word 2010: Beginner Skills and What's New

Course Description: Learn to use the new and improved Microsoft Word 2010 interface, commands, and features required for creating, accessing, enhancing, and sharing documents.

Prerequisite(s)/Note(s): Course consists of "Beginner Skills" and "What's New." Both must be completed to receive licensure points.
Microsoft Office 2010 must be installed on your computer in order to complete the lab portion of this course.

Location: Online Course

Room: N/A

Instructor(s): Jackie Moore

Target Audience: Licensed and Classified Personnel

Date(s)/Time(s): February 2 (Introductory Session 4:30 p.m.-6 p.m. at Educational Services Center, Computer Lab 120);
February 2 - April 27, 2012 (Online Course)

Course Number: **TCT018-08-12S**

Licensure Points: 10
See Microsoft Information Technology Academy (MS-ITA) page for more information.

What's New in Microsoft Office 2010

Course Description: Become familiar with the new and improved features of Microsoft Office 2010.

Prerequisite(s)/Note(s): Microsoft Office 2010 must be installed on your computer in order to complete the lab portion of this course.

Location: Online Course

Room: N/A

Instructor(s): Jackie Moore

Target Audience: Licensed and Classified Personnel

Date(s)/Time(s): February 2 (Introductory Session 4:30 p.m.-6 p.m. at Educational Services Center, Computer Lab 120);
February 2 - April 27, 2012 (Online Course)

Course Number: **TCT019-08-12S**

Licensure Points: 5
See Microsoft Information Technology Academy (MS-ITA) page for more information.

NATIONAL BOARD CERTIFICATION INFORMATIONAL MEETING

Wednesday, March 21, 2012
School Administration Building
Multipurpose Room
4:30 p.m. – 6:30 p.m.
(Activity Number → QQQ002-08-12S)

NATIONAL BOARD CERTIFICATION: INFORMATIONAL MEETING

National Board Certification is a symbol of professional teaching excellence. It is a credential reflecting that teachers have been assessed by their peers as individuals who are accomplished, make sound professional judgments about student learning, and act effectively on those judgments. Individuals will receive information regarding the following topics:

- Process and requirements of National Board Certification
- Costs of pursuing National Board Certification
- Grants available to assist National Board candidates
- Benefits of achieving National Board Certification



Registration Information:

Name _____

Employee ID Number

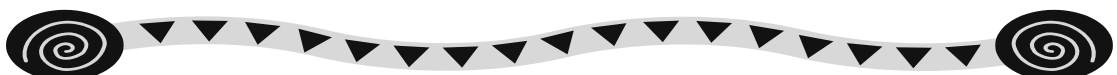
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Position _____ Subject/Grade Level _____

School _____

Mail or fax to: Kellie Goral, Staff Development Administrator
Department of Staff Development
Fax: 312-8610

Return by: Wednesday, March 7, 2012





MS-ITA: INFORMATION

Online Training Opportunity



The Department of Information Technology has an agreement with Microsoft to provide online training for both **licensed and classified employees**. These online classes offer individuals the opportunity for additional training where they can work at their own pace and at a time convenient for them. In support of the systemwide software migration, training opportunities are currently available for Microsoft Office 2010.

Note: Office 2010 is essential in order to complete the lab portion of these courses.

Participants may register for only one online course during a semester. It is strongly recommended that participants have basic computer skills as well as knowledge and experience with Microsoft Office and with using the Internet before taking an online Microsoft course. Although overall time and attendance will be monitored for this online training, the courses are completely self-paced. **In order to earn licensure points, participants are expected to complete all portions including the lab components of the course.**

Prior to the start of the session, participants will be provided (via e-mail) a manual and access code(s), as well as directions for how to enroll in the course and use the training site. **The Microsoft Information Technology Academy will offer an introductory session on February 2 from 4:30 p.m. to 6 p.m. at the Educational Services Center in Computer Lab 120.** This session is for participants who have registered for any of the Microsoft Office 2010 courses and who have not previously attended an introductory session. Individuals only need to attend an introductory session once.

Training is free to employees registering through the Department of Staff Development. **Anyone enrolling in Microsoft's online training without first obtaining an access code from the school division will be charged by Microsoft for the training.**

Note: See the technology section of *The Staff Developer* for specific course information.



Parking Note for Educational Services Center

Overflow parking is available in the graveled area adjacent to the soccer field and can be accessed from Mt. Pleasant Road. Participants are requested to park on property owned by Chesapeake Public Schools. It is important to note that any individual parking in a fire lane may receive a ticket.

*Online Training Opportunity
Microsoft Office 2010
Don't miss out!*

STAFF DEVELOPMENT PROFESSIONAL LIBRARY

The Department of Staff Development maintains a professional library which is located in the Parent Resource Center at the Educational Services Center. The library houses a variety of resources (e.g., books, videos, publications) which are available for checkout by employees of Chesapeake Public Schools.

For your convenience, you may browse the catalogue of resources at <http://www.cps.k12.va.us/departments/Staffdev/library.htm> and submit your checkout request to LaEunice Brown via e-mail, phone (482-5923), or fax (546-0990) to have resources ponied directly to you. If you prefer to visit the library, please confirm hours of operation before visiting or call ahead for an appointment.

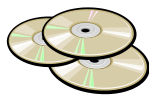


Your district site for professional resources!

Multimedia Kits



CDs



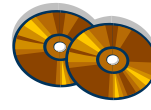
Videos



Books



DVDs



Publications



**Located in the Parent Resource Center
Educational Services Center
369 Battlefield Boulevard, South**

ADDITIONAL RESOURCES AND TRAINING OPPORTUNITIES

Individuals who are interested in any external training/courses should contact the Department of Human Resources to determine if the training/courses will meet the requirements for licensure.



360 Education Solutions

Online professional development courses for educators may be accessed through 360 Education Solutions. Coursework is designed to integrate the classroom teaching experience so that participants have the opportunity to continuously improve their instructional skills. For additional information, teachers may go to the web site at <http://360-edu.com>. Participants are responsible for any fees.



Teacher-to-Teacher

Through *Teacher-to-Teacher*, educators now have the opportunity to participate in a variety of online professional development. Sponsored by the U.S. Department of Education, *Teacher-to-Teacher* links professional development with research-based practices. For additional information, teachers may go to the web site at www.paec.org/teacher2teacher/. Participants are responsible for any fees.



T-TAC

The Virginia Department of Education's Training and Technical Assistance Centers (T-TAC) provide training designed to improve educational opportunities and contribute to the success of children and youth with disabilities (birth-22 years). For information on training events offered by a regional T-TAC, visit the web sites for T-TAC Old Dominion University (www.ttac.odu.edu) and T-TAC William and Mary (www.wm.edu/TTAC/). You may also want to visit www.ttaonline.org where you will find online "webshops" for teachers as well as specific suggestions for differentiated instruction when you click on the tab for SOL Enhanced. Please note that library loans for T-TAC resources and T-TAC online are free; however, some of the other workshops may require a nominal fee from participants.



Virtual Education Software, Incorporated (VESi)

VESi is offering computer-based training/courses cooperatively with Old Dominion University. Go to www.virtualeduc.com/odu to view a variety of course descriptions and syllabi. These courses are set up much like a book on CD-ROM, with chapters and multiple choice exams. To register and receive your CD, call 1-800-313-6744. For additional information, go to www.virtualeduc.com. Participants are responsible for any fees.



WHRO & PBS TeacherLine

The Consortium for Interactive Instruction at WHRO offers college-credit online courses. These courses are provided at a reduced rate to Chesapeake employees. Available for 1, 2, or 3 credit hours, the courses are offered in reading/language arts, science, math, instructional technology, or instructional strategies. Visit <http://www.whro.com/home/education/cii/professdevelop/fullcourselistings/> for a full listing of these courses. Graduate credit options are available. For additional information or to register, call 889-9400. Participants are responsible for any fees.

COLLEGE-CREDIT COURSE INFORMATION

Eligibility



- Any individual who has an outstanding balance with Chesapeake Public Schools is ineligible to participate in courses advertised in *The Staff Developer*.
- Any individual who has an outstanding balance or an *Incomplete* with a partnering college/university is not eligible to register for college-credit classes advertised in this booklet.
- Participants must have a four-year undergraduate degree to receive graduate credit.
- Refer to individual course descriptions for prerequisites and important course information.

Attendance



- Participants are expected to **attend all class sessions** and to **complete all course** requirements.
- Individuals registering with the college/university and then **not attending** the scheduled class sessions **will be responsible for tuition**.
- Call Staff Development prior to the first class if you need to cancel your registration.

Tuition



- College-credit courses are system-sponsored and **free** for **full-time** CPS employees. Tuition assistance in the form of **reimbursement** may be available for approved courses offered through ASCD and SDE.
- In order for the school division to pay **tuition or provide tuition assistance in the form of reimbursement**, participants must be **full-time** CPS employees and provide evidence of successful completion (e.g., grade report, certificate of completion) to the Department of Staff Development. See below for details regarding successful completion.

Evidence of Successful Completion



- In order for the school division to pay tuition or provide tuition assistance in the form of reimbursement, participants must provide **evidence of successful completion** (e.g., grade report, certificate of completion) to the Department of Staff Development.
- For a graded course, participants must successfully **complete** the course with a **grade of “C” or better**.
- For a Pass/Fail course, participants must successfully **complete** the course with a **grade of “Pass.”**

Note: It is important to note that participants must adhere to the college/university and Chesapeake Public Schools procedures and deadlines for withdrawal in order to avoid academic or financial penalties.

REGISTRATION INFORMATION

Registration Process

Courses in this publication are provided for **employees** of the school division. Registration forms are located both on the Staff Development web page and in the back of this booklet. Registrations may be submitted electronically, hand-delivered, ponied, or faxed. See Online Registration information below for details on how to submit a registration request electronically.

- Any individual who has an **outstanding balance** with Chesapeake Public Schools is **ineligible to participate** in courses advertised in *The Staff Developer*.
- Registration forms will be processed for **no more than one college-credit class per individual per semester**. Exceptions may be granted if space and/or funding is available.
- A form stamped “**APPROVED**” adds you to the class roster.
- Call Staff Development prior to the first class if you need to cancel your registration.
- For closed classes, **a limited waiting list is maintained until the date of the first session** for the class requested. Prior to that time, applicants on the waiting list will be notified as space becomes available.
- Request only **one course** on each registration form submitted. Space is provided for an alternate choice.

REGISTRATION DEADLINE

January 15, 2012 (Classes beginning on or before February 15)
January 30, 2012 (Classes beginning after February 15)



Online Registration — CPS Intranet Only

Employees must be at a Chesapeake Public Schools site to use online registration. Online registration may be accessed at the following link:

http://intranet.cps.k12.va.us:8080/staff_dev_register/staffdev_home.jsp

Once you submit your online registration request, a printable version of your Online Registration Request should appear on the screen. Please print and retain a copy of this form for your records. **Once registration requests have been processed, registrants will receive written notification of their registration status.**



Manual Registration

A registration form is included for courses advertised in *The Staff Developer*. Manual registration should only be completed if an individual does not have access to online registration. Please duplicate the registration form for each course requested.

